



Olive View-UCLA Medical Center

Position Opportunity

Supervising Staff Nurse I (Night Shift)

Department of Emergency Medicine

Position Summary: Seeking a highly qualified nurse to supervise nursing operations and patient care to a diverse patient population. Supervising Staff Nurse I will have responsibility for management of professional nursing duties for **night shift** in the Department of Emergency Medicine. Reports directly to the Nurse Manager.

Primary Job Duties:

- Supervises departmental shift operations and coordinates triage, admissions, transfers and discharges.
- Makes daily assignments based on patient care needs and employee competencies.
- Supervises staff and performs direct patient care up to 50% of the time when necessary.
- Interprets, communicates and enforces hospital and nursing policies and standards of practice. Ensures compliance with standards of care and timeliness of triage assessments, medical screening exams, reassessments, direct patient care and rapid patient throughput and patient satisfaction.
- Formally evaluates employee performance.
- Investigates and resolves patient, visitor and staff complaints in a timely manner.
- Conducts patient care rounds and audits (safety, medical record, pain management, environmental).
- Develops education plan for employees/patients.
- Updates daily staffing schedule and projects staffing needs.
- Communicates daily with nurse manager.

Qualifications/Minimum Requirements:

- Must be current and reachable on the Supervising Staff Nurse I Certification list or currently hold the title
- A License to practice as a Registered Nurse issued by the California Board of Registered Nursing.
- Basic Cardiac Life Support, Advanced Cardiac Life Support, Pediatric Advanced Life Support, Neonatal Resuscitation Program certified. Certified Emergency Nurse preferred.
- Bachelor of Science-Nursing preferred.
- Minimum of 3 years recent experience in emergency nursing with supervisory experience.
- Excellent interpersonal skills, professional and positive demeanor.
- Ability to work effectively with a diverse and challenging patient population.

Submit a copy of your resume, performance evaluation and your attendance documentation for the past two years to:

Susanna Mortimer, RN (smortimer@dhs.lacounty.gov)
Nurse Recruitment and Retention Center – Room 2C206
14445 Olive View Dr.
Sylmar, CA 91342
Phone: (818) 364-3317
Fax: (818) 364-3326

WILL REMAIN OPEN UNTIL THE NEEDS OF THE SERVICE ARE MET

EOE/Posted 03/30/2015

***This is not an official examination bulletin**